

Invitation to the

Joint English Teaching Proficiency (JETPRO)

16 – 20 June 2025, Brno

University of Defence Language Centre



1. Background: The Czech University of Defence Language Centre (LC) is pleased to invite teaching staff of the European military higher education institutions to participate in one-week Joint English Teaching Proficiency common module, held on 16 – 20 June 2025 in Brno (premises of the UoD Club, Šumavská 143/4, 60200 Brno, CZ ,hall No. 72)

2. Participants: Maximum number of 10 international participants, teaching staff with adequate experience in teaching in mother tongue, requested/in preparation to teach in English. Minimum English language competences: CEFR Level B2 or NATO STANAG Level 2+.

3. Goal: The Joint English Teaching Proficiency is designed to provide opportunities for professional development by enhancing participants' abilities to deliver professional military education in English, in particular to deliver lectures and effectively communicate military occupational specialty information to a target audience, to moderate classroom discussions, to use appropriate techniques and principles to enhance effective classroom communication, and to develop learner autonomy. An important element will be the sharing of experiences and examples of good practice among participants.

4. Workshop Program Overview:

- a) Introduction of participants and their scope of teaching activities.
- b) Needs analysis and Module expectations.
- c) Useful language for enhancing effective communication in the classroom.
- d) Developing learner autonomy.
- e) Assignment of mini-lessons, their preparation, presentation and related feedback.
- f) Lessons learnt summary.

5. Administrative information is included in **Annex A**.

6. Registration Deadline: We kindly request that participants return the registration form in **Annex B** by **12 May 2025** to the following email address:

Main POC:

COL (GS) Assoc. Prof. Ing. Vladan Holcner, Ph.D.

Email: vladan.holcner@unob.cz

ADMINISTRATIVE INFORMATION

1. **Accommodations/meals:** The accommodation will be possible in the dormitories of the MoD funded agency AS-PO. Prices of the accommodation are as follows:
 - Double room CZK 218 per person/night.
 - Single room CZK 263 per person/night.
2. Capacities of the AS-PO dormitories are limited as well as comfort of the accommodation however, there are a number of hotels of various categories and price levels in Brno. LC recommends selecting from the following hotels, which are located close to the Workshop venue.
 - Cosmopolitan Bobycentrum Hotel <https://www.hotelcosmopolitan.cz/en/>
 - Avanti Hotel <https://www.hotelavanti.cz/en/>
 - Continental Hotel <https://www.continentalbrno.cz/en>
 - Sono Hotel <https://www.hotel-brno-sono.cz/en/>
3. **Medical:** Medical and dental care is not covered by the LC. Each participant will need to provide his/her own private or governmental travel emergency health insurance that will cover him/her for medical health or dental emergencies in Czechia.
4. **Travel Arrangements:** Participants are responsible for ensuring that the necessary passport and visa requirements are met prior to actual travel. Travel within the city of Brno is rather simple and comfortable (see [Dopravní podnik města Brna | DPMB](#)).
5. **Computers and Wi-Fi:** There are internet-capable computer labs available for participant use. There is Eduroam Wi-Fi available through UoD buildings.
6. **Participant Nominations:** Application packages should include **Annex B**, Participant registration form.
7. **Applications:** Applications should be submitted to the POC no later than **12 May 2025**.

PRICIPANT REGISTRATION FORM

***NOTE* INCOMPLETE FORMS WILL NOT BE ACCEPTED**

1. Personal information for Installation Access:

<input type="text"/>	<input type="text"/>	<input type="text"/>	
Rank/Title	First Name	Last Name	
Gender	<input type="text"/> Male	<input type="text"/> Female	
Date of Birth	<input type="text"/> Day	<input type="text"/> Month	<input type="text"/> Year
	Place of Birth	<input type="text"/>	
<input type="text"/>	<input type="text"/>		
Passport Number/National ID*	Country of Passport*		

Passport/ National ID

Date of Issue*

Day

Month

Year

Passport/National ID

Expiration Date*

Day

Month

Year

*A scanned copy of the nominee's passport/National ID must accompany the application

Contact Information:

Unit/School/Organization and City/Location

Position/Job Title

Mobile Phone Number

Email Address (Work/Other): **This contact information is important.**

I demand accommodation at the AS-PO dormitory: YES / NO*

I prefer single room accommodation the AS-PO dormitory: YES / NO*

I prefer double room accommodation the AS-PO dormitory together with

**

* Delete if not applicable.

** Please give the name of your roommate.